



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I
 Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE

INVITATION TO BID

The Department of the Interior and Local Government, Regional Office I (DILG RO I), through its Bids and Awards Committee (BAC), invites prospective service providers to bid for the hereunder contract:

- Bid Number** : PR 2024-06-232
- Name of Project** : Supply and Delivery of Brand New DILG RO1 ICT Equipment / Resources and Office Productivity Software to Support Day-to-Day Operations
- Location** : DILG R1 Office, Sevilla, City of San Fernando, La Union
- Approved Budget for the Contract (ABC)** : Nine Hundred Twenty Four Thousand Pesos (Php 924,000.00)
- Delivery Schedule** : within Forty-Five (45) calendar days upon approval of the contract/upon receipt of the Notice to Proceed (NTP)
- Source of Funds** : SARO NO. SR2024-01-0073 Local Government Unit Information Management Project (LGUIIMP)
- Specifications** : The project has the following specifications:

ITEM	SPECIFICATION	UNIT	QTY	ABC PER ITEM
1	SERVER Form Factor <ul style="list-style-type: none"> • 1U Rackmount Processor <ul style="list-style-type: none"> • at least 8 cores • at least 16 threads • at least 64MB L3 cache • at least 3.1Ghz Base Frequency Memory <ul style="list-style-type: none"> • at least 32GB DDR4 Expansion Slots <ul style="list-style-type: none"> • at least 2 PCI 	UNIT	1	250,000

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	<p>Storage</p> <ul style="list-style-type: none"> at least 1 TB, RAID 1 configured, SATA 3 (6Gbps) <p>Network</p> <ul style="list-style-type: none"> at least 4 x 1Gb ethernet <p>Power Supply Unit (PSU)</p> <ul style="list-style-type: none"> at least 2 PSU <p>Inclusions</p> <ul style="list-style-type: none"> Rail kit USB keyboard Mouse <p>Warranty</p> <ul style="list-style-type: none"> at least three (3) years warranty on parts, labor, and services The supplier shall respond within 24 hours for any technical assistance /support either by telephone call, email or site visit upon verbal/written notification by the end-user. The supplier shall be responsible for coordinating with the concerned Authorized Support Centers to provide said services. 			
2	<p>LAPTOP</p> <p>CPU / Processor</p> <ul style="list-style-type: none"> at least 12 total cores at least 16 threads at least 18 MB Cache at least 4.50 GHz Max Turbo Frequency <p>Memory</p> <ul style="list-style-type: none"> at least 16GB DDR4 (Double Data Rate 4) <p>Graphics</p> <ul style="list-style-type: none"> at least 4GB Dedicated Graphics <p>Storage</p> <ul style="list-style-type: none"> at least 512GB Solid State Drive (SSD) <p>Operating System</p> <ul style="list-style-type: none"> pre-loaded Windows 11 Home, 64 bit or higher, or equivalent OS with built in recovery for OS, drivers, and utilities <p>Display</p> <ul style="list-style-type: none"> Screen Size: at least 15.6 inches Resolution: min. 1920 x 1080 (Full HD) <p>Connectivity</p> <ul style="list-style-type: none"> Wi-Fi, Ethernet, Bluetooth <p>Standard I/O Ports</p> <ul style="list-style-type: none"> at least three (3) USB ports 	UNITS	6	60,000



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	<ul style="list-style-type: none"> • at least one (1) HDMI port • at least one (1) RJ-45 Ethernet port • at least one (1) audio combination jack <p>Webcam</p> <ul style="list-style-type: none"> • at least 720p HD camera (built in) <p>Audio</p> <ul style="list-style-type: none"> • With built-in speakers and microphone <p>Keyboard</p> <ul style="list-style-type: none"> • US English Layout, Standard Size and Backlit keyboard <p>Security Software</p> <ul style="list-style-type: none"> • Built-in TPM 2.0 or equivalent <p>Battery</p> <ul style="list-style-type: none"> • at least 4-cell, 57 Watt-hours (Wh) charger excluded <p>Weight</p> <ul style="list-style-type: none"> • not exceeding 2.3 kg including Battery and charge excluded <p>Accessories</p> <ul style="list-style-type: none"> • Laptop bag (Manufacturer-issued) • USB or Wireless Optical Mouse with mouse pad (Manufacturer-issued) • Power Cord and Adapter (Manufacturer-issued) <p>Warranty</p> <ul style="list-style-type: none"> • at least three (3) years warranty on parts, labor, and service • at least one (1) year warranty on battery and mouse • Supplier shall respond within 24 hours for any technical assistance /support either by telephone call, email or site visit upon verbal/written notification by the end-user. 			
3	<p>TABLET</p> <p>CPU / Processor</p> <ul style="list-style-type: none"> • at least 8 core CPU • at least 64-bit processor • at least 2.99 GHz <p>Memory Capacity</p> <ul style="list-style-type: none"> • at least 8 GB RAM <p>Storage</p> <ul style="list-style-type: none"> • at least 256 GB • with External Storage Support <p>Display</p> <ul style="list-style-type: none"> • Screen Size: at least 11-inch • Resolution: min. 2560 x 1600 pixels <p>Operating System</p> <ul style="list-style-type: none"> • at least Android 13 or equivalent or higher OS <p>Camera</p> <ul style="list-style-type: none"> • at least 12MP rear and front camera <p>Speakers</p> <ul style="list-style-type: none"> • With built in speaker <p>Microphones</p>	UNITS	4	50,000

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	<ul style="list-style-type: none"> Microphones for calls, video recording, and audio recording <p>Sensors</p> <ul style="list-style-type: none"> Fingerprint Sensor or Face Recognition Geomagnetic Sensor Accelerometer Hall Sensor Light Sensor <p>Power and Battery</p> <ul style="list-style-type: none"> at least 8000 mAh (milliampere-hour) Charging via power adapter or USB-C to computer system <p>Pre-installed Applications</p> <ul style="list-style-type: none"> Web Browser Productivity Software such Microsoft 365 or Google Workspace with 1- year subscription or equivalent productivity apps <p>Connectivity</p> <ul style="list-style-type: none"> Wi-Fi Bluetooth USB 3.2 Gen 1 GPS <p>Inclusions and Accessories</p> <ul style="list-style-type: none"> Power adapter/charger Charge cable Wireless pen Book cover keyboard Pre-installed Screen protector <p>Warranty</p> <ul style="list-style-type: none"> at least one (1) year warranty on parts, labor and service The supplier shall respond within 24 hours for any technical assistance/support either by telephone call, email or site visit upon verbal/written notification by the end-user. The supplier shall be responsible for coordinating with the concerned Authorized Support Centers to provide said services. <p>Supplier Requirement</p> <ul style="list-style-type: none"> The Supplier must provide an Authorized Distributor Certificate of the instrument or brand being offered (Certificate must be submitted together with the post qualification requirements) 			
4	<p>Microsoft Office Perpetual License</p> <ul style="list-style-type: none"> Perpetual License One-Time purchase for 1PC Classic 2021 versions of Word, Excel, Powerpoint, and Outlook Microsoft Support included for first 60 days at no extra cost Compatible with Windows 11, Windows 10 Electronic Software Download Downloadable License Key 	UNITS	6	19,000

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The Eligibility Check/Screening as well as Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria.

Criteria for the eligibility check of prospective bidders, examination and evaluation of bids and post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act 9184 (The Government Procurement Reform Act) and its Revised Implementing Rules and Regulations.

Schedule of bidding activities shall be as follows:

Activity	Requirements	Dates/Place
Posting of Invitation to Bid	To be posted in the PhilGEPS, DILG RO1 website and conspicuous place in the DILG Regional Office for 7 days	June 12 to June 19, 2024
Availability and Issuance of Bid Documents	Payment of non-refundable fee in the amount of Php1,000.00 cash, payable to the Cashier, DILG Regional Office	June 13, 14, 2024, at 8:30AM-4:00PM June 18-21, 2024, at 8:30AM-4:00PM June 24-28, 2024, at 8:30AM-4:00PM July 1, 2024, at 8:30AM-4:00PM July 2, 2024, at 8:30AM-1:00PM *Prospective Bidders can download the e-copy of the Bidding Document at the DILG R1 Website @ https://region1.dilg.gov.ph/index.php/transparency/bid-oppurtunities or the PhilGEPS Website
Pre-bid Conference	DILG RO1 will hold Pre-Bid Conference	June 20, 2024, 2:00 PM at DILG R1 Training Hall, City of San Fernando, La Union or Zoom Platform
Deadline of Submission of Bids	Bids must be accompanied by a Bid Security in the form of Bid Securing Declaration or any of the following forms and amount: (a) The amount of not less than Php 18,480.00, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or (b) The amount of not less than Php 46,200.00, if bid security is in Surety Bond.	Until July 2, 2024, not later than 02:00 PM at the DILG R1 Training Hall, City of San Fernando, La Union

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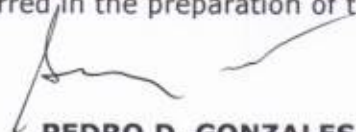
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Activity	Requirements	Dates/Place
Opening of Bids	Bidders or representatives may attend the activity physically or virtually	July 2, 2024, 02:01 PM at the DILG R1 Training Hall, City of San Fernando, La Union or Zoom Platform Zoom Meeting login details Meeting ID: 829 4190 3948 Passcode: bacmeeting
Post Qualification	The BAC will conduct Post-Qualification to the Lowest Calculated Bidder (LCB)	July 4, 2024

Complete set of Bid Documents (CD Form) may be obtained at the **BIDS AND AWARDS COMMITTEE c/o BAC SECRETARIAT**, DILG Regional Office I, Aguila Road, City of San Fernando, La Union or prospective bidders may request a copy of the Bid Documents through email.

Eligibility Requirements and Technical Documents with tabbing for each document (placed in one folder, properly arranged according to the checklist), and Financial Documents with tabbing for each document (placed in one folder) shall be placed in a separate and marked, sealed envelope addressed to **PEDRO D. GONZALES, BAC Chairman c/o BAC Secretariat** located at the DILG Regional Office I, Aguila Road, City of San Fernando, La Union. For inquiries, you may call telephone number (072) 888-2289 / 607-4469 or send email to: dilgr1.bac@gmail.com.

The DILG RO I reserve the right to reject any Bids, to annul the bidding process, which may be considered disadvantageous and not beneficial to the DILG Regional Office or waive any defect or informality therein. The DILG Regional Office assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bid proposals.


PEDRO D. GONZALES
 BAC Chairperson

BAC Secretariat:
 June 11, 2024